

Summer 2011 Tutoring Agreement

____ I have received a copy of Sloan Academics' policies for parents and agree to abide by them.

____ There is a minimum requirement of 8 sessions for summer tutoring. Clients are not limited to 8 sessions but all sessions agreed to in the contract must be held. Clients are encouraged not to sign up for more tutoring than they can fit into their summer schedule.

____ All summer tuition is due in full at the initial consultation, unless Sloan Academics has my credit card on file in which case, summer tuition may be split into two payments. The second payment will be charged on July 12th.

____ Clients must call 722-5890 ext. 200 and give at least 2 hours of notice of cancellation prior to a tutoring session in order to receive a make-up. Our Office Managers will contact your tutor to let them know you are not coming. Cancellations received inside of the two hour limit will be treated as a no-show appointment and the tutor will be paid for the session. We will call you 2 hours in advance if your tutor needs to cancel a session. If you are tutoring early in the morning, please leave a message on voicemail. **Do not e-mail cancellations.**

____ If tutors or clients cancel sessions, Sloan Academics will offer to reschedule until all sessions are held or we reach the end of the summer tutoring session. Clients are responsible for making sure they have received all their make-ups by Thursday, August 18th, 2011.

____ Please contact an Office Manager to reschedule your cancellations, preferably between 2-6 pm Monday-Thursday. **Make-ups must be held before Thursday, August 18th, 2011.**

____ I understand that should I choose to discontinue tutoring in the middle of the summer, I will not receive a refund or a credit for fees that have already been paid. Parents who wish to discontinue tutoring are encouraged to complete the summer, then choose not to renew for the fall.

Student _____ Tutor _____

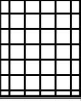
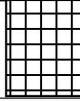







Parent _____ Date _____

Staff _____ Date _____

Number of Sessions in Summer Contract _____ Total Cost \$ _____

Due at IC _____ Due July 18th _____ (will be charged on your credit card)

June 2011

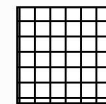
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 	2 	3	4
5	6 	7 	8 	9 	10	11
12	13 	14 	15	16	17	18
19	20 	21	22	23	24	25
26	27	28	29	30		

July 2011

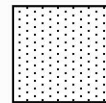
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24 31	25	26	27	28	29	30

August 2011

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8 	9	10	11	12	13
14	15	16	17	18 	19	20
21	22	23	24	25	26	27
28	29 	30	31			



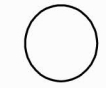
Part of Academic Year 10-11
Last Week of Regularly Scheduled Tutoring



Part of Academic Year 10-11
Available for Make-Ups or Extra Sessions



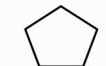
First Day of Summer Tutoring



Last Day of Summer Tutoring
ALL SESSIONS MUST BE COMPLETED!



CLOSED!
No Tutoring Will Be Scheduled On These Days



FALL REGISTRATION BEGINS



FALL TUTORING BEGINS